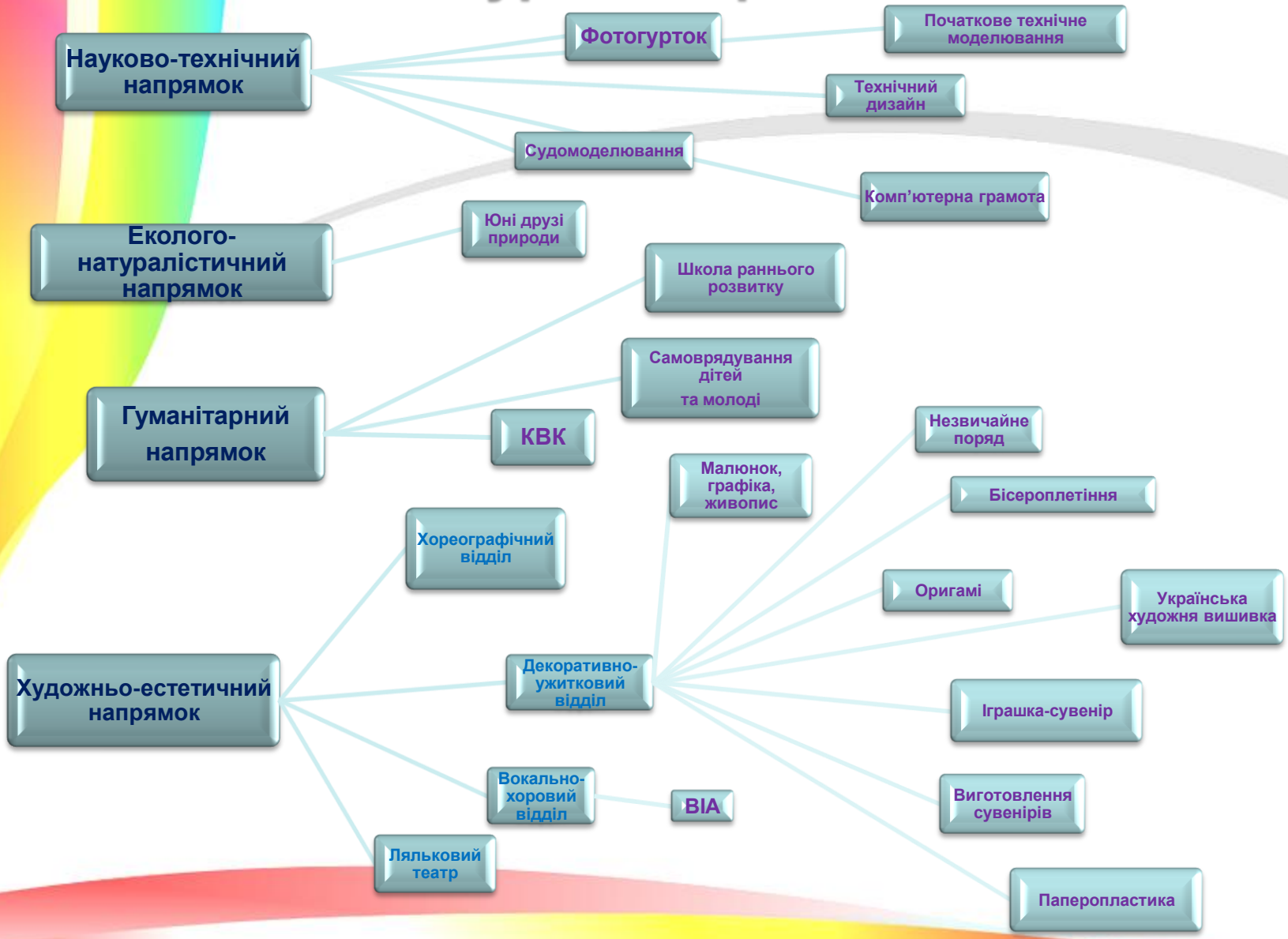Гурткова робота